

# BioMedEng19

## BioMedEng Conference Proposal Form

Institutions interested in hosting the BioMedEng Conference in September 2020 should complete the form below and send to [g.tetteh@imperial.ac.uk](mailto:g.tetteh@imperial.ac.uk) by **31<sup>st</sup> July 2019**

### Host Institution Details –

|                                       |  |
|---------------------------------------|--|
| Name of Institution                   |  |
| Address                               |  |
| Host Department                       |  |
| Name & Email of Key Contact Person(s) |  |

### Proposed Organising Committee –

#### Conference Chair

|             |  |            |  |
|-------------|--|------------|--|
| Title       |  | Name       |  |
| Institution |  | Department |  |
| Email       |  |            |  |

#### Conference Co-Chair (*Optional*)

|             |  |            |  |
|-------------|--|------------|--|
| Title       |  | Name       |  |
| Institution |  | Department |  |
| Email       |  |            |  |

#### Other Committee Member

|             |  |            |  |
|-------------|--|------------|--|
| Title       |  | Name       |  |
| Institution |  | Department |  |
| Email       |  | Position   |  |

#### Other Committee Member (*add or delete as appropriate*)

|             |  |            |  |
|-------------|--|------------|--|
| Title       |  | Name       |  |
| Institution |  | Department |  |
| Email       |  | Position   |  |

#### Tentative Dates/Venue(s)

|                 |  |          |  |
|-----------------|--|----------|--|
| Tentative Dates |  |          |  |
| Possible Venue  |  | Capacity |  |
| Possible Venue  |  | Capacity |  |
| Possible Venue  |  | Capacity |  |
| Possible Venue  |  | Capacity |  |
| Possible Venue  |  | Capacity |  |

For queries regarding the BioMedEng proposal, please contact Dr Gifty Tetteh at [g.tetteh@imperial.ac.uk](mailto:g.tetteh@imperial.ac.uk)

# BioMedEng19

## Short description of your plans for the conference

*[Please provide a short description of your plans for conference. Please include suggestions for changes to the format from recent years and ideas to shape the conference, how to attract researchers, stimulate young researchers, and involve clinicians and industry. Please also provide previous experience of conference organising in the team, and include your plans for the conference dinner]*

## Funding Information

*[Please provide details of how you plan to fund the conference, breakdown of the delegate fee structure, estimates of the registration fees, conference dinner and hospitality costs, and delegate numbers (minimum to maximum)]*